# Appeals against grades are regulated pursuant to §§ 3-9, 5-2 and 5-3 of the Act relating to universities and university colleges, and §§ 7-4 and 7-5 of the [Regulations for Admission, Programmes of Study and Examinations at Inland Norway University of Applied Sciences](https://eng.inn.no/student/regulations-for-admission-study-and-exam).

# Appeal deadline: You must appeal your grade within three weeks after the examination results have been announced. If you have requested an explanation of your grade, the appeal deadline will count down from the day you receive the explanation.

# *Please note that the examiners processing the appeal do not know the original grade or the original examiner’s explanation for the grade, and an appeal bears three possible outcomes: a higher grade, unchanged grade, or lower grade. The outcome of the appeal is final and cannot be appealed. If you have comments on the grading and appeal against the grade, your statements will not be sent to the appeal examiners.*

# Prior to submitting an appeal against your grade, INN University recommends that you ask for an explanation of your grade.

|  |  |
| --- | --- |
| Last name, given name(s): | Student ID number: |
| Address: | |
| Postcode and city: | |
| E-mail: | |

I hereby appeal against my grade in:

|  |  |  |
| --- | --- | --- |
| Course name: | | Course code: |
| The examination was completed on (date): | Grade achieved: | Candidate number for the examination: |
| Study programme name: | | |
| Faculty name:Choose your faculty. | |  |

I have received an explanation of the original grade from the examiner:

|  |  |  |
| --- | --- | --- |
| Yes, I have received an explanation |  | Date: ……………. |
| No, I have not asked for an explanation |  |  |

**I hereby confirm that I have familiarized myself with the “Regulations for Admission, Programmes of Study and Examinations at Inland Norway University of Applied Sciences” §§ 7-4 and 7-5 regarding explanation for and appeal of grading.**

**Submission of forms and attachments digitally**

Forms with any attachments are sent to INN University via the [Online form.](https://www.inn.no/english/about-inn-university/contact-us/submission-of-electronic-documents/index.html)

Forms sent via the Online form are digitally signed and do not need date or signature.

**Alternatively, forms and attachments can be sent/delivered in paper format**

Forms that are sent/delivered in paper format must be dated and signed:

|  |  |
| --- | --- |
| Date | Signature |

A submitted appeal may be withdrawn until a decision regarding a new grade has been made.

If you appeal your grade in the semester in which you have received a diploma for your degree, you must return the diploma along with this appeal form. Your appeal will not be submitted for processing until your original diploma has been returned.