

## Supplementary provisions for admission to the PhD programme at Inland Norway University of Applied Sciences.

### 1. Calculation of points regarding PhD education

Cf. Section 5-1 (Conditions for admission) of the Regulations relating to the philosophiae doctor (PhD) degree at Inland Norway University of Applied Sciences, the applicant must normally hold a master's degree of at least 120 credits. The average grade from the master's degree or equivalent education should normally be B or better. The calculation of the average grade should be weighed against the credits for each course and for the master's thesis.

#### 1.1 Requirements for documentation from the applicant

A copy of the diploma must be attached to the application for admission. The courses (and grades) included in the master's degree are stated in the diploma. Please note that a 'regular' transcript of grades may contain courses that are not included in the degree and is therefore not satisfactory documentation of a completed degree. Applicants who have taken parts of their master's degree at another institution must enclose a transcript of grades or equivalent documentation from the other institution. The Diploma Registry is used to [verify the educational programme](#).

In the case of education taken at a foreign institution, diplomas, transcripts of grades and the Diploma Supplement must be attached where available. A formal description of the foreign institution's grading scale should also be attached. If approval from NOKUT or the Norwegian Directorate for Higher Education and Skills is attached, this must be verified. Foreign education is verified when required.

#### 1.2 Grade point average

The weighted average grade is calculated on the basis of a weighted average of all grades included in the admission basis. In the weighted average, each grade is given weight corresponding to the number of credits in the course.

The basis for admission without the scope (credits) of the courses being specified is calculated based on an unweighted average grade.

The following table is used for the conversion of grades, for calculating the weighted average:

Points	5	4	3	2	1
Grade	A	B	C	D	E

Minimum academic requirements with a weighted average grade of B corresponds to a minimum of 4 for admission to the PhD programme. For other grading scales, an individual assessment is made.

The average is rounded to the nearest tenth according to normal rounding rules, so that the lower limit is 3.95 points.

#### 1.3 Courses using the assessment scale of 'passed'

Courses that are assessed using a 'pass' grade are not included in the calculation of points.

If more than 2/3 of the credits in the basis for admission have been assessed using a 'pass' grade or lack an indication of the scope, an individual assessment of the educational programme is made.

**Example of 120 credits that have been converted:**

Grade	Credits	Total
A=5	x 7.5	= 37.5
A=5	x 7.5	= 37.5
A=5	x 7.5	= 37.5
B=4	x 7.5	= 30
C=3	x 15	= 45
A=5	x 15	= 75
Passed	x 15	Not calculated
A=5	x 45	= 225
Total	105 of 120 credits	= 487.5

Total: 487.5 : 120 = 4.6 = B

The weighted grade is seen in the context of the applicant's other qualifications and the programmes' supplementary guidelines

## 2. Language requirements for PhD education

English language proficiency is documented using one of the following tests and results listed in the table below, cf. decision of R&D Committee 10.06.21 (ref. 18/02560-23)

<b>International Language Testing Service (IELTS)</b>	6.0
<b>TOEFL</b>	80/550
<b>University of Cambridge Examinations:</b>	B2 First for schools (FSE): B C1 Advanced (CAE): C C2 Proficiency (CPE): C
<b>PTE Academic</b>	59
<b>Exceptions to English language test requirements</b>	<ul style="list-style-type: none"> <li>• Applicants who have completed at least 1 year of higher education in Australia, Canada, Ireland, New Zealand, the UK or the USA.</li> <li>• European applicants may be exempted from the test if English from upper secondary school is at the same level as grade 4 or better from Norwegian upper secondary school. The Norwegian Universities and Colleges Admission Service's assessments of each country's level are binding.</li> <li>• Applicants who have completed and passed an English-language master's degree.</li> </ul>

	<ul style="list-style-type: none"> <li>• Applicants with a passing grade in English from upper secondary school from the Nordic countries.</li> </ul> <p>If the applicant only has BA level English, they must document their English proficiency by other means.</p>
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In special cases, applicants may document their English language proficiency by other means.

[HKDIR also has a list of countries \(GSU-list\), which shows Norwegian higher education entrance qualifications, and whether the English requirement is met from each individual country.](#)

### 3. Underlying documents

- Procedure for admission and commencement of PhD education
- Procedure for admission to PhD education
- Checklist for admission requirements in PhD education

### Document history

Version No.	Author	Date	Comments	Approved by:
1	Ane-Gunhild Amirnejad	13.02.2023		Co-operation Committee